

Steinert High School – After Prom Steering Committee Parent meeting – October 10, 2018

Michelle Bruschini, President, After Prom Steering Committee called the meeting to order at 6:28 p.m. She introduced herself and the Steering Committee members: Christine Paternostro, Vice President, Jennifer Haley, Treasurer and Kimberly Cerasi, Secretary. She also welcomed Audrey Maruca to the meeting indicating that the After Prom also has a board of trustees that oversees the Steering Committee and the bylaws by which the After Prom is ran and we are honored to have Audrey, one of those trustees with us tonight.

Ms. Bruschini welcomed everyone to the meeting as we kick off the 2019 After Prom season. During this meeting, we will introduce our 2019 chair people and offer opportunities to serve on the many wonderful committees that make the After Prom successful. She encouraged everyone to sign up for any committees that they have an interest in. This is also a great time for underclassmen parents to get their feet wet, become familiar with, and see what goes into the After Prom to make it a success. She stated that as underclassmen parents, the hope is that they find a committee that they enjoy and aspire to chair their child's senior year. Ms. Bruschini noted that she has personally served on several of these committees and have chaired the ticket committee several times over the last 8 years and has enjoyed every minute of it and met lots of great people.

Ms. Bruschini welcomed the steering committee to speak before going through the individual committees.

Ms. Paternostro, Vice President reiterated Ms. Bruschini's comments about the great works of the After Prom and all the committees and stated it takes a small army to get everything done, but with the help of many parents, it has always been a very successful event. She also stressed the importance of the involvement of underclassmen parents.

Ms. Haley, Treasurer started by noting that the budget is still a work in progress due to the fact that we have new fundraising chairs. If anyone has any questions about what their committee budget is, please send her an email. The budget is based on previous years and most likely, the amount of committee budgets will not change. She will email out a completed budget when finalized. She noted that there will be a Super 50/50 raffle this year and the license application has been submitted. Everyone will be asked to sell tickets and the drawing will occur at the Senior Supper on May 2, 2019, but you do not have to be present to win. More details to follow.

Ms. Haley noted when buying something for the committee, please use the tax exempt form. Every Chair should have received a copy at the first meeting in August. She stated that they cannot reimburse for tax on any purchase, or for shipping costs. The reimbursement request must be submitted on a Check Request / Expense Voucher form with supporting receipts. The form was also given to all Chairs and they should share with their committee members. She noted that all

forms can also be found on the After Prom website. Ms. Haley stated that if someone is on a committee that is doing a fundraiser or will receive funds for deposit, the Income Voucher must be completed and submitted with the supporting documentation and cash or check deposit. Ms. Haley noted she is very accessible, living 5 minutes from the school and can be reached by email, phone or text.

Ms. Bruschini next introduced each committee chair and asked them to give a brief overview of their committee and what's needed and expected.

Refreshments - Chairs: Debbie Hendricksen and Terri Scharko

This committee is responsible for feeding all of the students with food and snacks and the members get to attend the After Prom and be part of the action in the cafeteria. Calling local business for donations and organizing enough food for the night.

Security - Chairs: Jim Schulz and Bill Berish

Volunteers are needed to keep our students safe and smart during After Prom, approximately 20-25.

Activities/Casino – Chairs: Patricia Bruno

Inflatables, strolling performers, caricaturists, tattoo artists, video room, movies and more will be organized for the evening. Casino is a traditional favorite offering Blackjack, Poker and Roulette. Organizers are needed for these areas during the year and parent dealers are needed the night of After Prom. Perfect committee for all grade levels.

Boardwalk – Chairs: Lori Nadolny

Lori was not present but Patty was able to describe as she was prior Chair. Just like “down the shore” . . . lots of arcade games and games of skill and chance. Spin the wheel, set up the pins and stack the cards or handout prizes. This is always a favorite and busy room where parents get to be in on the action.

Decorations - Chairs: Sue Dipierro

Sue was not present but Christine was able to describe as she was prior Chair. Creative, artistic and dedicated people needed. This committee sets the tone for the night! But it's not just the night of the party that help is needed to decorate the halls; help is needed throughout the year *making* the decorations. If you can use scissors, paint, glue, hammer & drill, then you are invited. This is truly a committee where a lot of help is needed and any amount of volunteer time is appreciated.

Fashion Show - Chairs: Suzanne Fornaro, Michelle Bruschini, Christine Paternostro, and Heather Tucker

The biggest event other than After Prom itself. This committee requires a number of dedicated parents whose responsibilities include compiling an ad book, scripting the show, coordinating formalwear, overseeing the students' dance routine, just to name a few. Assistance from all grade levels is required for this event. Organizational skills and volunteer support are vital to make this event a success.

Fundraising/Donations –Chairs: Carissa Barbato and Stacie Mastroianni

Help coordinate the various events that raise funds for the After Prom party. Including but not limited to, Applebees breakfast, baskets, student volleyball tournaments, and more. New fundraising ideas are always welcome!

Prizes - Chairs: Anita Aguiar, Doreen Shiarappa, and Christine Hannawacker

This committee will buy, collect and organize prizes for Casino and Boardwalk for the night of After Prom, the Fashion Show and Supper With Your Senior raffles as well as extra door prizes, so that all seniors go home with a little something.

Publicity/Senior Message - Chairs: Michelle Leszcynski and Lori Case

This committee spreads the word with advertising and messages locally and within the school and scheduling robo-calls. Senior Message responsibilities include the sale and design of messages seniors' loved ones leave for them the night of After Prom. Collect and organize baby pictures of all the seniors.

Senior Breakfast - Chairs: Stacy Everett

This event is seen as the kickoff for After Prom. Senior students are treated to a breakfast of bagels, muffins, donuts, fruit and more. Calling local businesses for donations and shopping and picking up the food the morning of the event. This event has a short time frame so it moves quickly. If you can take the morning off and be at school bright and early, this is for you.

Senior Gifts - Chair: Michelle Leszcynski

All seniors are given a themed gift commemorating After Prom. This committee designs, orders and distributes the gift to all seniors.

Set-Up/Clean-Up - Chairs: Danielle Hill

Set-up volunteers are needed from as early as 2:00 pm the day of prom through 11:00 pm. It's a full day, but can be shortened with many hands. The Clean-Up is the committee's job is short and sweet. Arrive at 4:00 am and be done by 7:00 am. This is a job where strong hands and backs are needed. It's putting the decorations back where they belong. It's only a few hours, but it's the job that completes the event.

Supper With Your Senior Chairs: Kristi Zoldi and Beth Hart

Plan and coordinate Supper With Your Senior for up to 400 guests. The committee will coordinate the hall, assign tables and basically orchestrate the entire evening for seniors and their families. This is another committee that requires the support of underclassmen parents; so that the night of the event senior parents can enjoy "Supper With Your Senior".

Tickets Chairs: Angie Dunnington and Maureen Collazo

Designing and selling tickets for Fashion Show, Supper With Your Senior and After Prom. This is a job that gets done mostly on your own time. Creative, adept at making spreadsheets and can spend time at school during the day. Volunteers are also needed for the night of Fashion Show, Supper With Your Senior and After Prom night for check-in.

Underclassmen - Chairs: Kelly Hoffmann

This is the committee for you to “get your feet wet” and “test the waters”. Each committee requires the assistance of underclassmen parents; after all, senior parents would love to watch their students in the Fashion Show and have Supper With Their Senior. Our underclassmen volunteers make that possible. As an underclassmen volunteer, they get to assist in various areas and learn what it takes to make the After Prom a success. Underclassmen volunteers will be given special consideration when it comes time for chair selections during their senior year.

Website - Chair: Michele Kasian

Maintain and publish documents and information on the After Prom website and Facebook.

Ms. Bruschini stated that before we close out this meeting, I want to remind all the chairs that this weekend is the first major fundraiser for After Prom – Our models are bagging groceries at the ShopRite on Route 33. Please have the kids sign up for a time slot, there are still several open.

Ms. Bruschini thanked everyone for coming, and asked everyone to please sign up for committees at the tables located at the front of the cafeteria. Committee Chairs will reach out to you through email. Also, please check the After-Prom website for all meeting and event dates; forms and flyers; and committee list and contact information.

With no further business to discuss, the meeting was adjourned at 8:30 p.m.

Meeting minutes taken by Kimberly Cerasi.